

**CLASSROOM MANAGEMENT MONITORING FORM**

**SAMPLES**

SCHOOL: \_\_\_\_\_

LESSON: \_\_\_\_\_

DATE OF OBSERVATION: \_\_\_\_\_

TIME OF VISIT: \_\_\_\_\_

Requested by Teacher

Utilized by Administrator

**Draft**

**Time On Task:** Start with a student at position 1 and observe students in consecutive order at 5 second intervals.

Start Time:										
1	2	3	4	5	6	7	8	9	10	
11	12	13	14	15	16	17	18	19	20	
21	22	23	24	25	26	27	28	29	30	
31	32	33	34	35	36	37	38	39	40	
41	42	43	44	45	46	47	48	49	50	% On Task

**Ratio of Interactions:** Target ratio of Positive to Negative = 3:1

Observed during 15-20 minutes of direct instruction to class or group

Time: From \_\_\_\_\_ to \_\_\_\_\_

Interactions contingent upon POSITIVE behaviors by students.	Interactions contingent upon NEGATIVE behaviors by students.
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**Optional Coding:** (Significant Individuals) ACTUAL RATIO \_\_\_\_\_ : \_\_\_\_\_

M = Male \_\_\_\_\_ = \_\_\_\_\_  
 F = Female \_\_\_\_\_ = \_\_\_\_\_  
 C = Class \_\_\_\_\_ = \_\_\_\_\_  
 I = Individual \_\_\_\_\_ = \_\_\_\_\_

**Opportunities to Respond:** Instructional prompts or gestures seeking a response from one or more students

Time: From \_\_\_\_\_ to \_\_\_\_\_

	<b>CODING</b> I = Individual Prompt C = Class Prompt P = Peer to Peer <b>TOTAL</b>
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**Ratio of Teacher Talk to Student Talk**

For each minute of lesson time estimate the relative distribution of teacher talk to student talk.

**Model A:** Each cell = 10 seconds of time. Mark T or S to show who is doing the talking during each slice of observed time.

T	T	S	S	S	T
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**Model B:** If each row = one minute, divide the minute bar to show the portion of the minute given to teacher vs. student talk.

	T	S
T	S	

Minutes

1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

<<<< Chart extends up to 30 minutes

**Draft**

## CLASSROOM MANAGEMENT MONITORING FORM

SCHOOL: \_\_\_\_\_ LESSON: \_\_\_\_\_

DATE OF OBSERVATION: \_\_\_\_\_ TIME OF VISIT: \_\_\_\_\_

Requested by Teacher

Utilized by Administrator

# Draft

**Time On Task:** Start with a student at position 1 and observe students in consecutive order at 5 second intervals.

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**Opportunities to Respond:** Instructional prompts or gestures seeking a response from one or more students

Time: From _____ to _____	
	<p><b>CODING</b>                  I = Individual Prompt                  C = Class Prompt                  P = Peer to Peer</p> <p style="border: 1px solid black; display: inline-block; padding: 2px 10px;">TOTAL</p>

Time: From _____ to _____	
	<p><b>CODING</b>                  I = Individual Prompt                  C = Class Prompt                  P = Peer to Peer</p> <p style="border: 1px solid black; display: inline-block; padding: 2px 10px;">TOTAL</p>

ft

## Teacher Talk vs. Student Talk Monitoring Tool

School: \_\_\_\_\_ Lesson: \_\_\_\_\_ Time: \_\_\_\_\_

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T	T	S	S	S	T
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T	S
T	S

Minutes

1					
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3					
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Draft

Ratio = \_\_\_\_ Teacher : \_\_\_\_ Student



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\_\_\_\_ : \_\_\_\_

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C = Class          \_\_\_\_\_ = \_\_\_\_\_

I = Individual     \_\_\_\_\_ = \_\_\_\_\_

**Other Observations and Comments**


**Seating Arrangement**

Table groups                       Pairs or trios in rows

Single seats in rows             Other: \_\_\_\_\_